

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

AUGUST 2011 - NOVEMBER 2011

The Forward Plan contains a forecast of Executive Decisions to be taken over a 4-month period.

Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- **Councillor Smith**– Leader of the Council
- **Councillor White** – Cabinet Member for Adult Social Care and Health
- **Councillor Moulton**– Cabinet Member for Children's Services and Learning
- **Councillor Fitzhenry** – Cabinet Member for Environment and Transport
- **Councillor Baillie** – Cabinet Member for Housing
- **Councillor Hannides** – Cabinet Member for Resources, Leisure, Culture
- **Officer** [see plan for name]

AUGUST - NOVEMBER 2011

Report	Decision Expected	Portfolio
Meeting the Care Quality Commissions Standards in Council Care Homes	5 September 2011	Adult Social Care and Health Portfolio
Response to the Scrutiny Inquiry Report on Patient Safety in Acute Care Inquiry	5 September 2011	Adult Social Care and Health Portfolio
To adopt the Southampton Joint Strategic Needs Assessment 2011 - 14	5 September 2011	Adult Social Care and Health Portfolio
Relocation of the Compass Centre Pupil Referral Unit to the Millbrook Secondary School Site	3 August 2011	Children's Services and Learning Portfolio
Response to the scrutiny inquiry report on primary school educational attainment for children with special needs	26 September 2011	Children's Services and Learning Portfolio
Integration of Wessex Youth Offending Team within Southampton City Council	24 October 2011	Children's Services and Learning Portfolio
Southampton Bus Partnership	1 August 2011	Environment and Transport Portfolio
Proposed changes to Permits and Permit Charges for Residents Parking Schemes Zones 1-12 & 16 (TRO)	1 August 2011	Environment and Transport Portfolio
Oxford Street Improvement Scheme (TRO)	5 September 2011	Environment and Transport Portfolio
Parking Standards Supplementary Planning Document (SPD)	26 September 2011	Environment and Transport Portfolio
Housing Revenue Account (HRA) Capital Programme Project Approvals 2011/12 - Phase 2	1 August 2011	Housing Portfolio
Disposal Of HRA Empty Properties	1 August 2011	Housing Portfolio
Response to the Scrutiny Inquiry Report on increasing Cruise Ship Passenger Spend in Southampton	5 September 2011	Leader's Portfolio
Revenue and Changes to existing Revenue and Capital Budgets	5 September 2011	Resources, Leisure and Culture Portfolio
Disposal of Land at 512 Portsmouth Road Sholing, Southampton	5 September 2011	Resources, Leisure and Culture Portfolio
Appointment of An Operator for the City Council's Arts and Heritage Venues	17 August 2011	Resources, Leisure and Culture Portfolio
Disposal of 60-64 St Marys Road	5 September 2011	Resources, Leisure and Culture Portfolio
Appointment of a Partner to Deliver Sports Development Activity on Behalf of the Council	15 September 2011	Resources, Leisure and Culture Portfolio

ADULT SOCIAL CARE AND HEALTH

Title	Meeting the Care Quality Commissions Standards in Council Care Homes
Details	<p>To consider a report of the Head of Provider Transformation seeking approval for the refurbishment of Council owned residential homes for older people and people with learning disability.</p> <p>Due to the age of the Council owned residential homes and the limited availability of capital, and despite structural work still planned, the homes are now identified as not meeting the standards with respect to decor, furnishings and fittings to comply with the National Government's newly outlined intention that Councils purchase only residential care that is graded as 'excellent'. It is therefore recommended that a programme of work is undertaken to refresh the decoration, furnishing and fittings of the five homes and that a plan is enabled to support ongoing decoration as regular activity.</p>
Decision Maker	Cabinet Member for Adult Social Care and Health
Decision Expected	5 September 2011
Date Added to the Plan	1 June 2011
Main Consultees	Relevant officers and existing users of the homes.
Consultation Method	Meetings and emails.
Head of Service	Jane Brentor
Author	Jane Brentor jane.brentor@southampton.gov.uk Tel: 023 8083 3262
Background Material Available	None.
Public Comments may be sent to	Jane Brentor, Head of Provider Transformation, Email jane.brentor@southamtpn.gov.uk , Tel: 023 8083 3439
Slippage/Variations/Reason for Withdrawal	None
Updates	

Title	Response to the Scrutiny Inquiry Report on Patient Safety in Acute Care Inquiry
Details	To consider the report of the Cabinet member for Adult Social Care and Health seeking approval for Cabinet's response to the Scrutiny Inquiry report on Patient Safety in Acute Care.
Decision Maker	Cabinet
Decision Expected	5 September 2011
Date Added to the Plan	
Main Consultees	Relevant officers and representatives within key stake holders
Consultation Method	Circulation of the Scrutiny Panel's report and meetings and emails.
Head of Service	Executive Director Health and Adult Social Care
Author	Martin Day Directorate Strategic Business Manager martin.day@southampton.gov.uk Tel: 023 8091 7831
Background Material Available	Fianl Report of Scrutiny Panel B presented to Cabinet 4 July 2011
Public Comments may be sent to	Martin Day , Directorate Strategic Business Manager, Tel: 023 8091 7831 Email: martin.day@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	none
Updates	none.

Title	To adopt the Southampton Joint Strategic Needs Assessment 2011 - 14
Details	To consider and adopt the Southampton Joint Strategic Needs Assessment 2011 – 2014 to inform future planning and commissioning of services to improve health outcomes and reduce health inequalities.
Decision Maker	Cabinet Member for Adult Social Care and Health
Decision Expected	5 September 2011
Date Added to the Plan	
Main Consultees	Stakeholders across the local health economy including NHS organisations, voluntary sector, public and across Southampton City Council
Consultation Method	Meetings, website
Head of Service	Executive Director Health and Adult Social Care
Author	Martin Day Directorate Strategic Business Manager martin.day@southampton.gov.uk Tel: 023 8091 7831
Background Material Available	Consultative Draft Joint Strategic Needs Assessment
Public Comments may be sent to	Martin Day, Strategic Business Manager, Directorate of Health and Adult Social Care Email: martin.day@sothampton.gov.uk Tel: 023 8091 7831
Slippage/Variations/Reason for Withdrawal	
Updates	

CHILDREN'S SERVICES AND LEARNING

Title	Relocation of the Compass Centre Pupil Referral Unit to the Millbrook Secondary School Site
Details	<p>At the Cabinet meeting of 06/06/11, it was agreed “to delegate authority to the Executive Director for Children’s Services & Learning, in consultation with the Director of Corporate Services, following consultation with the Cabinet Members for Children’s Services and Resources to take any action necessary to facilitate the use and occupation of the Former Millbrook Community School site for the provision of children’s services, including services ancillary to those functions, subject to compliance with any statutory requirements. This delegation shall include, but is not limited to, the power to grant or acquire property and contractual interests in the site to deliver such services.”</p> <p>In line with this decision, a meeting is to be convened to determine the proposal to relocate the Compass Centre Pupil Referral Unit (PRU) provision to the site previously occupied by the Millbrook Community School. This decision will follow a period of consultation with affected parties (e.g. staff, parents/carers etc.), the outcomes of which will be fed into the decision making process. The proposal itself is to relocate the PRU into a temporary “home” within the Millbrook buildings from 5 September 2011. This will enable refurbishment of that element of the building which is to provide the permanent “home” for the PRU within the 2011/12 academic year.</p>
Decision Maker	Executive Director Children's Services and Learning
Decision Expected	3 August 2011
Date Added to the Plan	1 July 2011
Main Consultees	PRU and Inclusion Support Service, Schools, SCC Democratic, Legal, Finance and Property Services.
Consultation Method	Consultation document, meetings and online consultation.
Head of Service	Clive Webster Executive Director of Children's Services and Learning

Author	Karl Limbert Building Schools for the Future Project Director karl.limbert@southampton.gov.uk Tel: 023 8091 7596
Background Material Available	None.
Public Comments may be sent to	Karl Limbert, Southampton City Council, 3rd Floor, Southbrook Rise, 4-8 Millbrook Road East, Southampton, SO15 1YG
Slippage/Variations/Reason for Withdrawal	None

Title	Response to the scrutiny inquiry report on primary school educational attainment for children with special needs
Details	To consider the report of the Cabinet Member for Children's Services and Learning seeking approval for the Cabinet's response to the scrutiny inquiry report on primary school educational attainment for children with special needs.
Decision Maker	Cabinet
Decision Expected	26 September 2011
Date Added to the Plan	1 August 2011
Main Consultees	Relevant Directors and Officers within Adult Health and Social Care and Children's Services and Learning; Southampton Children and Young People's Trust; Southampton NHS and PCT; Primary Headteachers Conference; Head teachers from Basset Green Primary School, Hardmoor Early Years Centre, Highfield CE Primary, Mason Moor, and Springwell Special School; Chair of Southampton ADHD Awareness / Support group and Through Parent Partnership (Mencap)
Consultation Method	Circulation of Scrutiny Panel report seeking comment by email and meetings
Head of Service	Alison Alexander
Author	Hobbs, Lesley Principal Officer, Prevention and Inclusion Email: lesley.hobbs@southampton.gov.uk
Background Material Available	None.
Public Comments may be sent to	Julia Wharton, Lead Advisor Vulnerable Pupils, Southampton City Council, Southbrook Rise, Floor 3, 4-8 Millbrook Road East, Southampton, SO15 1YG Julie.wharton@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

Title	Integration of Wessex Youth Offending Team within Southampton City Council
Details	<p>To consider the report of the Cabinet Member for Children's Services and Learning seeking approval for the integration of all operational activity currently delivered and managed by Wessex Youth Offending Team into Southampton Council. Until April 2011, Wessex YOT served the four Local Authorities of Hampshire, Southampton, Portsmouth and the Isle of Wight. The Isle of Wight has withdrawn from the arrangement in April 2011, and there is the intention to disaggregate the remaining partnership from April 2012.</p> <p>The report will provide further details and seek approval for disaggregation and will be considered by Council in November.</p>
Decision Maker	Cabinet
Decision Expected	24 October 2011
Date Added to the Plan	1 July 2011
Main Consultees	All members of the Wessex YOT Management Board, relevant Council officers and Cabinet Members
Consultation Method	Via a Working Group of the Board established to consider disaggregation.
Head of Service	Alison Alexander
Author	Kevin Allan
Background Material Available	None.
Public Comments may be sent to	Alison Alexander Tel: 023 8083 4023 Email: alison.alexander@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	Southampton Bus Partnership
Details	<p>To consider the report of the Cabinet Member for Environment and Transport seeking the agreement of the Council to sign the Southampton Quality Bus Partnership with bus operators.</p> <p>The agreement will enable bus operators to invest in their services in return for targeted use of Local Transport plan resources by SCC. This will help meet the Council's aim to significantly grow bus usage in the city to accommodate the anticipated development within the city by making bus services more attractive.</p>
Decision Maker	Cabinet
Decision Expected	1 August 2011
Date Added to the Plan	1 July 2011
Main Consultees	Bus Operators
Consultation Method	Undertaken as Part of LTP3
Head of Service	Executive Director of Environment
Author	<p>Paul Walker Team Leader - Transport Policy Paul.Walker@southampton.gov.uk</p>
Background Material Available	Cabinet Executive Decision - Environment and Transport Portfolio for Southampton Bus Partnership
Public Comments may be sent to	Paul Walker
Slippage/Variations/Reason for Withdrawal	None

Title	Proposed changes to Permits and Permit Charges for Residents Parking Schemes Zones 1-12 & 16 (TRO)
Details	<p>To consider the report of the Cabinet Member for Environment and Transport seeking a decision on the proposed changes to Permits and Permit charges. The Cabinet will consider the concerns/objections and make a decision as to whether the proposals are approved, withdrawn or amended.</p> <p>As part of the formal and legal process for Traffic Regulation Orders items are brought to Cabinet by the Traffic Management team to decide upon objections raised in response to the Public Notice.</p>
Decision Maker	Cabinet
Decision Expected	1 August 2011
Date Added to the Plan	1 July 2011
Main Consultees	Democratic Services, Legal Services, Finance, Organisational Development and ICT, Property Services, General Public. Statutory Consultees (held by Legal Services).
Consultation Method	Council departments through circulation of the draft report. The general public through public advertisement and statutory consultees through circulation of the public notices.
Head of Service	Mick Bishop Head of Highways and Parking
Author	Graham Muir ,Traffic Engineer Graham.Muir@bbworkplace.com
Background Material Available	None.
Public Comments may be sent to	N/A
Slippage/Variations/Reason for Withdrawal	None

Title	Oxford Street Improvement Scheme (TRO)
Details	<p>To consider a report of the Cabinet Member for Environment and Transport seeking Cabinet to consider any objections to replace Pay and Display parking in the part of Oxford Street East and Latimer Street with “No Waiting at any time” and “No loading between 11am and 6 am”.</p> <p>These proposals are part of proposals to improve the streetscene. The Cabinet will consider objections to the proposed restrictions and make a decision as to whether proposed restrictions are approved, withdrawn or amended.</p> <p>As part of the formal and legal process for Traffic Regulation Orders items are brought to Cabinet where the Traffic Management team within the Highways Service Partnership has been unable to resolve objections.</p>
Decision Maker	Cabinet
Decision Expected	5 September 2011
Date Added to the Plan	1 July 2011
Main Consultees	Democratic Services, Legal Services, Finance, Property Services, General Public.
Consultation Method	Council departments through circulation of the draft report. The general public through public advertisement and statutory consultees through circulation of the public notices.
Head of Service	Philip Marshall
Author	Barbara Thomas, Traffic Engineer, Email: barbara.thomas@southampton.gov.uk Tel: 023 8083 4416
Background Material Available	None.
Public Comments may be sent to	N/A
Slippage/Variations/Reason for Withdrawal	

Title	Parking Standards Supplementary Planning Document (SPD)
Details	<p>To consider a report of the Cabinet Member for Environment and Transport seeking approval and adoption of a Supplementary Planning Document (SPD) setting out new parking standards for the city outside of the City Centre Area.</p> <p>The purpose of this SPD is to provide more detail on implementing specific policies in the council's Core Strategy, particularly Policy CS19 (Car and Cycle Parking), during the determination of planning applications for residential and non-residential developments</p> <p>The document's key content includes:</p> <ul style="list-style-type: none"> • Maximum parking provision standards for motor vehicles • Minimum parking provision standards for cycles • Design requirements and guidance for motor vehicle and cycle parking • Transport assessment and Travel Plan thresholds <p>The parking standards in this document supersede those set out in the Local Plan Review (2006) for the city outside the City Centre Area.</p> <p>Whilst parking standards for non-residential developments are largely unchanged, residential development parking standards are significantly changed from the previous standards. The design requirements and recommendations are also mostly new and have been updated to reflect recent developments and national guidance.</p>
Decision Maker	Cabinet
Decision Expected	26 September 2011
Date Added to the Plan	1 July 2011
Main Consultees	<ul style="list-style-type: none"> • Cabinet Member for Environment and Transport • Consultation with other members via Cabinet Member for Environment and Transport • SCC required consultees (Democratic Services, Legal, Finance Services and Property Services departments) • Key SCC Officers in Highways & Parking Services, Public Realm, Transport Policy, Planning Policy and Development Control

- Statutory environment consultees (Environment Agency, English Heritage, Natural England, Hampshire Wildlife Trust)
- Key external development stakeholders operating in or with interests in the city, including:
 - Agents forum
 - Major developers (via LDF Consultation list)
 - Highway and transport engineering consultancies with current and/or recent projects in the city
 - Chamber of commerce
 - Transport alliance
- The general public via the required six week consultation process.

Consultation Method

CIRCULATION OF DRAFT PARKING STANDARDS SPD DOCUMENT TO KEY STAKEHOLDERS:

- Executive member for Travel and Transport
- Agents forum
- Major developers (via LDF Consultation list)
- Highway and transport engineering consultancies with current and/or recent projects in the city
- Chamber of commerce
- Transport alliance
- Key SCC officer stakeholders

And request for SEA screening/scoping option to 3 statutory environmental stakeholders (comments to be received during 2 week period)

Followed by:

Circulation of revised draft Parking standards for download by general public, etc, and to key stakeholders as above. (comments to be received during 6 week consultation period)

The above consultation process is compliant with SCC's statement of Community Involvement (SCI) for SPD documents.

Head of Service

Paul Nichols Head of Planning and Sustainability

Author

Richard Pemberton
Richard.Pemberton@southampton.gov.uk

Background Material Available

Stakeholder Engagement / Consultation Report (to be produced after 12th August 2011)

Public Comments may be sent to

Richard Pemberton by Friday 12th August 2011.

HOUSING PORTFOLIO

Title	Housing Revenue Account (HRA) Capital Programme Project Approvals 2011/12 - Phase 2
Details	To consider a report of the Cabinet Member for Housing seeking project approval for Decent Neighbourhood external environmental improvement work in Townhill Park and Harefield areas of the City.
Decision Maker	Cabinet
Decision Expected	1 August 2011
Date Added to the Plan	1 July 2011
Main Consultees	All relevant Councillors, cabinet members, stakeholders, key officers and residents
Consultation Method	Public meetings
Head of Service	Executive Director of Neighbourhoods
Author	Aidan Cooper aidan.cooper@southampton.gov.uk Tel: 023 8091
Background Material Available	Cabinet Executive Decision - Housing for Housing Revenue Account(HRA) Capital Programme Project Approvals 2011/12 - Phase 2
Public Comments may be sent to	Environment Directorate Civic Centre SO14 7LY
Slippage/Variations/Reason for Withdrawal	None

Title	Disposal Of HRA Empty Properties
Details	To consider a report of the Cabinet Member for Housing seeking approval for the sale of empty Housing Revenue Account dwellings
Decision Maker	Cabinet
Decision Expected	1 August 2011
Date Added to the Plan	1 July 2011
Main Consultees	Key officers and relevant Cabinet Members
Consultation Method	Emails, meetings and telephone calls
Head of Service	Bryn Shorey Head of Decent Homes
Author	Geoffrey Miller geoffrey.miller@southampton.gov.uk
Background Material Available	Cabinet Executive Decision - Housing for DISPOSAL OF HRA EMPTY PROPERTIES
Public Comments may be sent to	Geoff Miller, Asset Manager, Email: geoffrey.miller@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None.

LEADER OF THE COUNCIL

Title	Response to the Scrutiny Inquiry Report on increasing Cruise Ship Passenger Spend in Southampton
Details	To consider the report of the Leader of the Council seeking approval for the Cabinet's response to the scrutiny inquiry report on increasing cruise ship passenger spend in Southampton.
Decision Maker	CABINET
Decision Expected	5 September 2011
Date Added to the Plan	1 August 2011
Main Consultees	Key Officers and Cabinet Members
Consultation Method	Emails and Meetings
Head of Service	Director of Economic Development
Author	Jeff Walters
Background Material Available	Response to the Scrutiny Inquiry Report on increasing Cruise Ship Passenger Spend in Southampton
Public Comments may be sent to	Jeff Walters Jeff.Walters@southampton.gov.uk Tel: 023 8083 2256

RESOURCES, LEISURE AND CULTURE PORTFOLIO

Title	Revenue and Changes to existing Revenue and Capital Budgets
Details	<p>To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.</p> <p>This Item is a standard Item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	5 September 2011
Date Added to the Plan	1 July 2010
Main Consultees	Relevant Cabinet Members and officers
Consultation Method	Circulation of reports and business cases to relevant Cabinet Members and officers
Head of Service	Acting Executive Director Of Resources
Author	<p>Andy Lowe</p> <p>andrew.lowe@southampton.gov.uk</p>
Background Material Available	None.
Public Comments may be sent to	<p>Alison Chard, Accountant Directorate of Resources, Southampton City Council, Civic Centre, Southampton. Phone: 023 8083 4897 Email to alison.chard@southampton.gov.uk</p>
Slippage/Variations/Reason for Withdrawal	This is a standard item that will remain on the Forward Plan until required

Title	Disposal of Land at 512 Portsmouth Road Sholing, Southampton
Details	To consider the report of the Cabinet Member for Resources , Leisure and Culture, seeking delegated authority for Head of Property and Procurement following consultation with the Director for Corporate Services and the Cabinet Member for Resources Leisure and Culture approval for the disposal of the property if tender bids exceed £500,000.
Decision Maker	Cabinet
Decision Expected	5 September 2011
Date Added to the Plan	1 July 2011
Main Consultees	Relevant Cabinet Members and officers.
Consultation Method	Emails and meetings with the relevant officers and Cabinet Member
Head of Service	John Spiers Head of Property and Procurement
Author	Ali Mew ali.mew@southampton.gov.uk Tel: 023 8083 3425
Background Material Available	None.
Public Comments may be sent to	Mrs Ali Mew Senior Valuation Surveyor, Tel: 023 8083 3425, Email: Ali.mew@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Date amended from the 1st August to the 5th September 2011 due further investigation into the site conditions.

Title	Appointment of An Operator for the City Council's Arts and Heritage Venues
Details	Report of the Head of Leisure and Culture seeking, following a procurement process, to appoint a preferred partner to manage the front of house service at Sea City, Tudor House and the City Art Gallery.
Decision Maker	Director of Economic Development
Decision Expected	17 August 2011
Date Added to the Plan	1 July 2011
Main Consultees	Key officers in relevant Council departments
Consultation Method	Emails and meetings
Head of Service	Director of Economic Development
Author	Mike Harris Head of Leisure & Culture mike.d.harris@southampton.gov.uk Tel: 023 8083 2882
Background Material Available	None.
Public Comments may be sent to	Mike Harris, Head of Leisure and Culture. Tel: 023 8083 2882, email: mike.d.harris@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

Title	Disposal of 60-64 St Marys Road
Details	To consider the report of the Cabinet Member for Resources, Leisure and Culture seeking approval for the sale of the Council's freehold interest.
Decision Maker	Cabinet
Decision Expected	5 September 2011
Date Added to the Plan	1 July 2011
Main Consultees	Relevant Cabinet Members and Officers
Consultation Method	Emails and meetings with relevant Cabinet Members and officers
Head of Service	John Spiers Head of Property and Procurement
Author	Neville Payne neville.payne@southampton.gov.uk
Background Material Available	None.
Public Comments may be sent to	Neville Payne, Valuation Group Leader, Capita Symonds, Tel: 023 8083 2594, Email: Neville.payne@capita.co.uk
Slippage/Variations/Reason for Withdrawal	None

Title	Appointment of a Partner to Deliver Sports Development Activity on Behalf of the Council
Details	To consider a report of the Head of Leisure and Culture seeking, following a procurement exercise, to appoint a preferred partner to deliver sports development activity on behalf of the City Council.
Decision Maker	Director of Economic Development
Decision Expected	15 September 2011
Date Added to the Plan	1 July 2011
Main Consultees	Relevant officers in key Council departments
Consultation Method	Meetings and emails
Head of Service	Director of Economic Development
Author	Mike Harris Head of Leisure & Culture mike.d.harris@southampton.gov.uk Tel: 023 8083 2882
Background Material Available	None.
Public Comments may be sent to	Mike Harris, Head of Leisure and Culture. Tel: 023 8083 2882, email: mike.d.harris@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None